

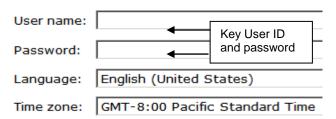
## Change your CalATERS Global Reports Password

Step 1

To sign in to the CalATERS Global Reporting System, from the CalATERS Global web site at <a href="http://www.sco.ca.gov/calaters\_global.html">http://www.sco.ca.gov/calaters\_global.html</a> select Reporting .



Key your User ID in the User name field and then key your Password. Password is case sensitive.



Click Log In

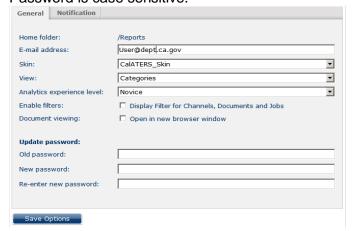
Step 3

Enter Old password. Enter New password twice. Password is case sensitive.

Step	4

Step 2

Controller John Chiang California State Controller's Office	User ID		
On the upper right hand side of the screen,			
click the Options icon.			



Click Save Options.